

Exchange	AI Exchange
Date of Meeting	27/07/2026
Location	Microsoft Teams
GMLPN Staff	Charlotte Jones, Hannah Bolsher
Speakers:	James Horn – Director of Skills, SCL Group Michael Cornwell – E-Learning Programme Manager, Farnborough College of Technology Claire Bridger – Commercial Manager, NCFE
Attendees:	Simon Ashcroft (Jet2), Paul Jones (Oxford PEG), Geoff Stevenson (ADA), Jackie Denyer (Protrain Solutions), Christine Edwards (Creating Excellence), Leah Grimshaw (NCFE), Sammy Henderson (Learning Curve Group), Melanie Bailey (Oldham Lifelong Learning, Oldham Council), Chantelle Byng (Protrain Solutions), Sakina Khan (NCFE), Dawn Norman (NCFE), Lesley McCormack, (MichaelUohn Training), Sue Taylor (ALPS)
Key Themes / Discussion Points	
The AI Exchange is a joint initiative between GMLPN and ALPS, part of the Provider Networks Community of Practice. AI as an Enhancement Tool, Not a Replacement - A recurring theme throughout the session was that AI should be viewed as a tool that enhances productivity rather than replaces people. - Both presenters emphasised that AI helps streamline tasks, improve efficiency and support decision-making, while human judgement, expertise and oversight remain essential. - The importance of using AI as a “co-pilot, not the pilot” was highlighted. Practical Applications of AI Across Organisations Examples of current AI use included: - Bid and tender writing. - Report generation and executive summaries. - Data cleansing and data management. - Teaching, learning and curriculum planning. - Lesson planning and scheme of work development. - Policy writing and administrative tasks. - Creating presentations, visual content and resources. Prompting and AI Literacy - Effective prompt writing was identified as critical to generating useful outputs. - Successful approaches included: - Setting context and purpose. - Providing source materials and knowledge bases.	

- Clearly defining desired outputs and formats.
- AI literacy and confidence-building were seen as essential skills for staff and learners.

Learner Use of AI and Assessment Challenges

- Significant discussion focused on:
 - AI-generated learner work.
 - Plagiarism concerns.
 - Difficulties in identifying AI-produced submissions.
 - The need to rethink assessment methods.
- Professional discussions were identified as an increasingly important assessment tool to validate understanding.
- Participants agreed that assessment approaches may need to evolve alongside AI use.

Staff Development and Sharing Best Practice

- Several examples demonstrated the value of:
 - Peer-to-peer support.
 - Internal AI champions and digital leads.
 - Departmental discussions about current and potential AI use.
- Participants agreed that sharing practical examples is one of the most effective ways to increase AI adoption and confidence.

AI Skills Development

- [coming-soon-ncfe-l2-award_cert-ai-qualification-factsheet-ncfe1.pdf](#)
- Discussion explored the growing demand for AI skills within the workforce.
- NCFE introduced a new Level 2 AI qualification framework designed to support practical workplace use of AI and build confidence across sectors.
- The need for transferable AI skills, employability skills and responsible AI use was highlighted.

Resources / Links Shared

- [Microsoft Copilot](#)
- [Claude](#)
- [ChatGPT](#)
- [Canva](#)
- [EdPuzzle](#)
- [Adobe Creative Cloud | Professional Creative Software](#)
- [Napkin AI](#)
- [Goblin Tools](#)
- [Copilot Notebooks](#)
- [Prompt Coach](#)

Teachermatic

- Video for Teachermatic Power in Pedagogy Webinar: https://youtu.be/LbNc25pE_fg
- [SAFE_Framework_V1.pdf](#)
- See slides in summary email for details on how to access the free demo
- [Turnitin](#) (AI detection developments discussed)

Approaches and Frameworks Shared

- AI vs I Activity
 - Used in AI Skills Bootcamps to help learners understand when AI should and should not be used.
- AI Acceptable Use Scale (Leon Furze Model)
 - Scale outlining different levels of acceptable AI usage in assessments.
- Departmental AI Discovery Grid
 - Questions:
 - What are you currently using AI for?
 - What would you like to use AI for?
 - What support or solutions are needed?
- Maths Ambassador Network AI Resources
 - AI and ChatGPT guidance resources developed with Quantum Rise.

Qualification Information

NCFE shared information on:

- Level 2 Award in Artificial Intelligence
- Level 2 Certificate in Artificial Intelligence
- Standalone AI units available from September
- Qualification designed for learners aged 14+

Actions

Provider Networks

- Share presentation slides and resources with attendees.
- Circulate links to NCFE qualification information.
- Share relevant Teachermatic access details and resources.
- Consider AI-focused sessions within safeguarding and other specialist network groups.

Providers

- Encourage greater sharing of AI practice within teams and departments.
- Explore use of departmental AI discovery grids.
- Review approaches to learner assessment and professional discussions.
- Identify AI champions and peer support opportunities.
- Continue building staff confidence through practical AI experimentation.

Next Steps

Next AI Exchange

- Date: 5 October
- Booking link coming soon

Topics Suggested for Future Sessions

- AI and assessment practices.
- Quality assurance and compliance considerations.
- Sector-specific AI applications.
- Updates on emerging AI tools.
- Further demonstrations of Teachermatic and other practical tools.
- Showcasing provider case studies and impact examples.