

GMLPN Membership

Terms and Conditions (updated May 2026)

Eligibility for Membership

To become a member of GMLPN, please complete and submit the online application for board approval. Applicants can expect to receive a response within 7–10 business days.

GMLPN reserves the right to refuse any application for membership and to refuse to accept the renewal subscription from any member in accordance with its Articles of Association. If your application is refused, any subscription paid will be returned to you.

1. Membership Overview

Membership of the Greater Manchester Learning Provider Network (GMLPN) provides access to a range of benefits and services as outlined within the current membership offer. By purchasing membership, the member organisation agrees to comply with these Terms and Conditions.

2. Membership Fees and Payment Terms

2.1 Membership fees are payable annually and are invoiced at the start of the membership period unless otherwise agreed in writing.

2.2 All invoices issued by GMLPN are subject to 30-day payment terms from the invoice date.

2.3 Payment must be made in full within the stated timeframe.

2.4 GMLPN membership year runs from the 1st November to the 31st October.

2.4.1 Membership renewals will be issued on the 1st November each year (or nearest working day)

2.4.2 Members who join part way through the membership year will be invoiced pro rata, in line with the membership year stated.

3. Non-Payment and Enforcement Process

3.1 GMLPN operates a strict payment process to ensure fairness and continuity of services.

3.2 If payment is not received within 30 days of the invoice date:

- The member will be contacted with a reminder notice.

3.3 If payment remains outstanding beyond the due date:

- Membership may be suspended, and access to all benefits and services will be withdrawn.

3.4 If payment is still not received following suspension:

- Membership will be formally withdrawn, and all associated rights and benefits will cease.

3.5 GMLPN reserves the right to recover any outstanding fees through appropriate means.

4. Access to Membership Benefits

4.1 Access to all GMLPN membership benefits is conditional upon full and timely payment of membership fees.

4.2 Suspended or withdrawn members will not have access to:

- Events, networks, or forums
- Resources, communications, or member-only materials
- Any other benefits included in the membership package

5. Renewal

5.1 Membership is subject to annual renewal.

5.2 Continued membership is conditional upon settlement of any outstanding invoices and acceptance of any updated terms.

6. Cancellation

6.1 Membership fees are non-refundable once the membership period has commenced.

6.2 Cancellation of membership by the member does not waive the obligation to settle any outstanding invoices.

7. Event Attendance and No-Show Policy

7.1 Members are required to provide a minimum of 48 hours' notice if they are no longer able to attend a booked GMLPN event. Notification should be provided via email to the GMLPN team.

7.2 Failure to provide the required notice, or non-attendance without prior communication, may result in a no-show fee being charged to the member organisation. Fees will be invoiced as follows:

7.2.1 Face-to-face events: £50 per delegate

7.2.2 Virtual events: £20 per delegate

7.3 GMLPN reserves the right to waive the fee in exceptional circumstances at its discretion.

8. Amendments

8.1 GMLPN reserves the right to amend these Terms and Conditions at any time.

8.2 Members will be notified of any significant changes.

9. Contact

For all membership, invoicing, or payment queries, members should contact GMLPN through the designated contact channels.