



GMLPN AI Use Notice

The Greater Manchester Learning Provider Network (GMLPN) is committed to the responsible, ethical, and secure use of Artificial Intelligence (AI) in line with our AI Use Policy.

Use of AI Tools

GMLPN uses approved AI tools, including Microsoft Copilot, to support operational efficiency, reporting, and summarisation. These tools are selected for their enterprise-grade security and compliance with UK GDPR and the Data Protection Act 2018.

Information Processing

Any non-personal and non-confidential information shared with GMLPN may be processed using AI tools to generate summaries, insights, or reports. Personal or sensitive data will never be used in AI tools without explicit consent and appropriate safeguards.

Meetings and AI

To ensure data security and accuracy:

- External attendees must not use AI notetaking or transcription tools (e.g., Otter.ai, Notion AI, Fireflies.ai) unless explicitly approved.

Ethical and Sustainable AI Use

GMLPN prioritises ethical and environmentally responsible AI practices. We use cloud-based, energy-efficient tools and encourage minimal, purposeful AI processing to reduce digital waste.

Training and Oversight

All GMLPN staff complete mandatory AI awareness training. Regular audits and reviews ensure AI use remains compliant, secure, and aligned with our organisational values.

If you have any questions or concerns about AI use within GMLPN, please contact the Head of Operations: charlotte.j@gmlpn.co.uk.