

David's Career Report

Hi David 🙌

We have created this handy report to guide you through your results from the CareersPro platform. By bringing focus to your top interests, skills and career suggestions, we hope this is a helpful starting point on your career journey!

Your Top 3 Career Interests

Business

You find the world of business to be endlessly fascinating and are constantly learning and gathering thoughts about your particular area of interest. You thrive in a commercial environment, making the best deals you can and tirelessly working to achieve your goals. Strategy and vision come relatively easy to you which helps you with creative problem solving.

Managing - Projects

The thought of a multi-layered planning process may give some people the chills, but this is where you come into your own - the more complex the better! You likely have a strategic mind that can see the best route to your end goal and can motivate and encourage others to get there with you. You have the knack of spotting a potential problem ahead of time and can deploy your creative side to help solve it.

Advising

You have a genuine interest in helping others succeed, and combine this with an in depth knowledge in your area of expertise. You have a willingness to share this knowledge and may often find people seeking you out for their opinion and advice. You will likely have strong communication skills, and enjoy building trustworthy relationships with people. By working in a methodical and organised way you help people to achieve their intended goals.

Self-reflection Exercise

The above list may be just a starting point, what other interests do you identify with? Think about what really excites you and what you would love to incorporate into your daily working life in your dream career! Capture your thoughts below:

Your Top 10 Most Transferable Skills

Give advice to others

Offer suggestions about the best course of action.

You may have gained this skill during your time working as an IT Trainer, a Call Centre Agent and a Business Coach.

Interact with others

Engage with others face-to-face in a wide range of situations, using strategies appropriate to context and purpose.

You may have gained this skill during your time working as an IT Trainer, a Contact Centre Supervisor and a Call Centre Agent.

Management and administration

Management and administration is the study of planning, directing and operating the functions and activities of organizations and institutions. Programmes in management also including administration, economics, finance etc. are included here if emphasis is given to management and administration.

You may have gained this skill during your time working as an IT Trainer, a Contact Centre Supervisor and a Business Coach.

Developing professional relationships or networks

Developing alliances, contacts or partnerships with colleagues, clients and stakeholders.

You may have gained this skill during your time working as a Contact Centre Supervisor.

Coordinating activities with others

Communicating and liaising with colleagues, clients and other agencies on operational matters, problems and activities. Cooperating and liaising with outside agencies, clients and other organisational units to adapt the timing and nature of the activities.

You may have gained this skill during your time working as an IT Trainer, a Contact Centre Supervisor and a Call Centre Agent.

Report facts

Relay information or recount events orally.

You may have gained this skill during your time working as an IT Trainer, a Contact Centre Supervisor and a Call Centre Agent.

Analysing business operations

Analysing and evaluating information and data on production and business operations.

You may have gained this skill during your time working as an IT Trainer, a Contact Centre Supervisor and a Business Coach.

Develop strategy to solve problems

Develop specific goals and plans to prioritise, organise, and accomplish work.

You may have gained this skill during your time working as a Contact Centre Supervisor and a Call Centre Agent.

Evaluate information

Make and defend judgements based on internal evidence and external criteria.

You may have gained this skill during your time working as an IT Trainer, a Contact Centre Supervisor, a Call Centre Agent and a Business Coach.

Lead others

Guide and direct others towards a common goal, often in a group or team.

You may have gained this skill during your time working as an IT Trainer and a Contact Centre Supervisor.

Self-reflection Exercise

Take some time to reflect on which of your transferable skills you both value and enjoy. Although you may be a strong performer in a skill area, it doesn't mean you always enjoy it!

When embarking on a career change you have the option to focus on the transferable skills you enjoy and move away from the ones you don't.

Make a note below of any you definitely want to continue using and any that you don't, along with additional skills you have that aren't covered over the previous couple of pages.

Your Qualifications

You've not told us of any qualifications that you have. Even so, you can still get into 1 career in your final results with just 4 weeks of training and preparation. For the careers across our full database, you can get into 27 immediately.

Self-reflection Exercise

Now is a good time to consider your feelings on how important your current qualifications are when exploring a new career path. Take some time to consider the following, capture your thoughts below:

- *How closely do you want your new career to be related to your current qualifications?*

- *Are you willing to undertake any extra study in order to gain required qualifications for a new career?*

- *How long are you willing to study to gain required qualifications?*

Your Top Careers Suggestions

You have 14 suggested careers from your final results:

You can get into 1 of these within 4 weeks

You can get into 12 of these for free

You have a strong skills match with 12 of these

11 of these are future proof

3 of these have lots of jobs available

We have captured the careers from your final results below:

TV/Film Producer

#BUSINESS

#MANAGING - PROJECTS

STRONG SKILLS MATCH

FUTURE PROOF

TV and film producers look after the business side of productions.

You have 3 pathways into this career. The shortest pathway available will take approximately 4 weeks and won't cost anything. You'll start as a Floor Runner and it will take a further 5-7 years to become a TV/Film Producer.

You may have the following transferable skills that are relevant to this career:

work in teams

lead others

interact with others

You can learn more about your transferable skills and pathways [here](#)

Project Manager

#MANAGING - PROJECTS

STRONG SKILLS MATCH

LOTS OF JOBS

FUTURE PROOF

Project managers plan and organise people, tasks and resources to complete a project on time and within budget.

You have 2 pathways into this career. The shortest pathway available will take approximately 1+ years and cost around £500. You'll start as a Project Administrator and it will take a further 4 years to become a Project Manager.

You may have the following transferable skills that are relevant to this career:

report facts

interact with others

lead others

You can learn more about your transferable skills and pathways [here](#)

TV/Radio Presenter

FUTURE PROOF

TV and radio presenters introduce and host programmes, interview people and report on issues and events.

You have 1 pathway into this career. This pathway will take approximately 1 year and won't cost anything. You'll start as a Production Runner and it will take a further 4-7 years to become a TV/Radio Presenter.

You may have the following transferable skills that are relevant to this career:

address an audience

evaluate data, information and digital content

interact with others

You can learn more about your transferable skills and pathways [here](#)

Business Analyst

#BUSINESS

STRONG SKILLS MATCH

LOTS OF JOBS

FUTURE PROOF

Business analysts work with organisations to help them change and improve.

You have 2 pathways into this career. The shortest pathway available will take approximately 4+ years and won't cost anything. It involves getting GCSEs which are fully funded.

You may have the following transferable skills that are relevant to this career:

give advice to others

interact with others

identify needs and technological responses

You can learn more about your transferable skills and pathways [here](#)

Diplomatic Service Officer

#MANAGING - PROJECTS

STRONG SKILLS MATCH

FUTURE PROOF

Diplomatic Service officers help to promote and protect British interests, businesses and citizens overseas.

You have 3 pathways into this career. The shortest pathway available will take approximately 4 years and cost around £23. It involves getting GCSEs which are fully funded and a 2-3 year apprenticeship, which you will be paid for. You'll start as a Junior

Diplomatic Service Officer and it will take a further 2-3 years to become a Diplomatic Service Officer.

You may have the following transferable skills that are relevant to this career:

interact with others

give advice to others

develop strategy to solve problems

You can learn more about your transferable skills and pathways [here](#)

Careers Adviser

#ADVISING

STRONG SKILLS MATCH

Careers advisers help people make decisions about their education, training and work options.

You have 2 pathways into this career. The shortest pathway available will take approximately 5 years and cost around £2,212. It involves studying for a diploma, and there is an advanced learner loan available. You'll start as a Trainee Careers Adviser and it will take a further 3+ years to become a Careers Adviser.

You may have the following transferable skills that are relevant to this career:

give advice to others

interact with others

identify needs and technological responses

You can learn more about your transferable skills and pathways [here](#)

Policy Officer

#ADVISING

STRONG SKILLS MATCH FUTURE PROOF

Policy workers review, develop and implement government or organisational policies.

You have 2 pathways into this career. The shortest pathway available will take approximately 5+ years and won't cost anything.

You may have the following transferable skills that are relevant to this career:

interact with others

give advice to others

develop strategy to solve problems

You can learn more about your transferable skills and pathways [here](#)

Life Coach

STRONG SKILLS MATCH

Life coaches support and encourage people to help them make informed decisions in their working and personal lives.

You have 2 pathways into this career. The shortest pathway available will take approximately 5 years. It involves getting a-levels, and there is an advanced learner loan available and a 1 year apprenticeship, which you will be paid for.

You may have the following transferable skills that are relevant to this career:

interact with others

give advice to others

evaluate information

You can learn more about your transferable skills and pathways [here](#)

Business Adviser

#BUSINESS #ADVISING

STRONG SKILLS MATCH FUTURE PROOF

Business advisers give advice and support to new business start-ups and help established businesses to grow.

You have 1 pathway into this career. This pathway will take approximately 6+ years and won't cost anything. It involves getting a-levels, and there is an advanced learner loan available.

You may have the following transferable skills that are relevant to this career:

give advice to others

interact with others

identify needs and technological responses

You can learn more about your transferable skills and pathways [here](#)

Economic Development Officer

#BUSINESS

STRONG SKILLS MATCH

Economic development officers work with communities, local government and business to bring investment, jobs and facilities to an area.

You have 2 pathways into this career. The shortest pathway available will take approximately 6+ years and won't cost anything. It involves getting a-levels, and there is an advanced learner loan available.

You may have the following transferable skills that are relevant to this career:

give advice to others

interact with others

create solutions to problems

You can learn more about your transferable skills and pathways [here](#)

Heritage Officer

#MANAGING - PROJECTS

STRONG SKILLS MATCH FUTURE PROOF

Heritage officers support teams to take care of buildings, monuments and places valued for their cultural and historical importance.

You have 1 pathway into this career. This pathway will take approximately 6 years and won't cost anything. It involves getting a-levels, and there is an advanced learner loan available and a 2 year apprenticeship, which you will be paid for. You'll start as an Assistant Heritage Officer and it will take a further 2 years to become a Heritage Officer.

You may have the following transferable skills that are relevant to this career:

report facts

give advice to others

evaluate data, information and digital content

You can learn more about your transferable skills and pathways [here](#)

Building Surveyor

#ADVISING

LOTS OF JOBS

FUTURE PROOF

Building surveyors advise clients about the design, construction, maintenance and repair of buildings.

You have 2 pathways into this career. The shortest pathway available will take approximately 6 years and cost around £14,000. It involves studying for a HND, and there is a student loan available. You'll start as a Surveying Technician and it will take a further 6+ years to become a Building Surveyor.

You may have the following transferable skills that are relevant to this career:

report facts

interact with others

create solutions to problems

You can learn more about your transferable skills and pathways [here](#)

Digital Delivery Manager

#MANAGING - PROJECTS

STRONG SKILLS MATCH

FUTURE PROOF

Digital delivery managers are responsible for the performance of a team and the digital products and services they produce.

You have 1 pathway into this career. This pathway will take approximately 7 years and won't cost anything. It involves getting a-levels, and there is an advanced learner loan available and a 3 year apprenticeship, which you will be paid for. You'll start as a Junior Project Manager and it will take a further 3 years to become a Digital Delivery Manager.

You may have the following transferable skills that are relevant to this career:

report facts

develop strategy to solve problems

instruct others

You can learn more about your transferable skills and pathways [here](#)

Planning & Development Surveyor

#MANAGING - PROJECTS

STRONG SKILLS MATCH FUTURE PROOF

Planning and development surveyors assess, design and manage development projects in towns, cities and rural areas.

You have 1 pathway into this career. This pathway will take approximately 9 years and won't cost anything. It involves getting a-levels, and there is an advanced learner loan available and a 5 year apprenticeship, which you will be paid for.

You may have the following transferable skills that are relevant to this career:

give advice to others

interact with others

identify needs and technological responses

You can learn more about your transferable skills and pathways [here](#)

Your Careers Summary

Think through all of your career suggestions - out of 10, score how seriously interested you are in pursuing each career...

TV/Film Producer	<input type="checkbox"/>	Project Manager	<input type="checkbox"/>
TV/Radio Presenter	<input type="checkbox"/>	Business Analyst	<input type="checkbox"/>
Diplomatic Service Officer	<input type="checkbox"/>	Careers Adviser	<input type="checkbox"/>
Policy Officer	<input type="checkbox"/>	Life Coach	<input type="checkbox"/>
Business Adviser	<input type="checkbox"/>	Economic Development Officer	<input type="checkbox"/>
Heritage Officer	<input type="checkbox"/>	Building Surveyor	<input type="checkbox"/>
Digital Delivery Manager	<input type="checkbox"/>	Planning & Development Surveyor	<input type="checkbox"/>

Your Careers Summary - continued

For those you have scored 7 or higher, make notes on the following questions:

What appeals about these careers, and what doesn't?

What questions do you have about these careers?

Do you know anyone already working in these fields who could tell you more about them?