

TRAINEESHIPS



At Age UK Training



TRAINEESHIPS

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- **We have been delivering Traineeships for about a year**
 - **In this time we have had just over 100 Traineeships**
 - **We deliver in the areas of Business Admin, Retail, Customer service, Warehousing, Health and Social Care & Child Care, the core aim is work experience and we will also source any work placement suitable for the individual**
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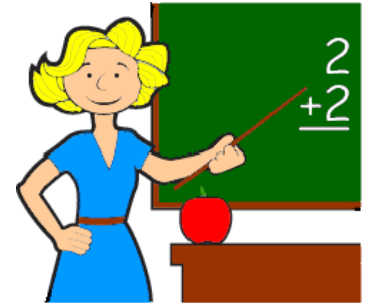
RECRUITMENT/REFERRALS

- **We work very closely with our referral agencies such as: Job centre plus, Work programmes, Positive steps, and others. We also meet the JCP eligibility requirements.**
- **We have weekly start dates which benefits JCP customers and their requirements.**
- **We have regular meetings with JCP, Positive Steps and other partners which helps our referral system.**



PLANNING & DELIVERY

- We have a Learner Recruiter who interviews and initially assesses young people. I decide from the interview & IA which programme they are suitable for.
- We also have an Employer Engagement Advisor who sources suitable work placements for individuals
- Our tutor works closely with her colleagues to ensure they meet the needs of the individual



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- **BKSB Live is an Online Learning Programme which creates a Individual Learning programme for each Learner based on there Initial Assessments and Diagnostics.**
 - **Learners can learn online or use the Paper based Resources depending on their learning needs.**
 - **The diagnostic Results creates and Identifies a learning plan for each Individual Learner.**



Work Preparation Skills

- **Work preparation skills are delivered using the City and Guilds employability qualification. This qualification, which most of you will know includes, CV building, Job Search, Application Forms and Interview Techniques to name but a few.**
- **In some instances, even though it is not a requirement some learners may work towards a vocational qualification such as the Retail Technical Certificate/Care Certificate which will support their transition into employment**



WORK PLACEMENTS



- We have a bank of work placements in a variety of occupational areas and geographical areas which are increasing on a daily basis
- We match the individual to the work placement and geographical area. Spending the time with the learner to do this enables us to gain as much information as we can to get the best possible outcome



EMPLOYER RELATIONSHIPS

- **Our tutor Adele makes contact with the employer on a weekly basis to support not only the learner with their progress but also the employer with any issues that may arise, which promotes a good working relationship that is beneficial for all parties**



Progress

- Although we had a slow start with our Traineeships we have now gathered momentum. We are now successfully promoting the traineeship programmes with the help of our employers and partnership working.



Outcomes

- **So far we have had an 84% positive progression rate. These outcomes include progression to apprenticeship, further full time study, employment with training and employment without training**
- **We continually strive to increase these outcomes so that each individual who experiences their journey with us has the best opportunity to progress into employment and their chosen pathway**

